

**SACHET Pakistan**  
Society for the Advancement of Community, Health, Education and Training  
Head Office, Al-Babar Centre F-8 Markaz Islamabad Pakistan

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Ref. No SA/SCDP/Med2015-16/1

Dec 11, 2015

The Deputy Director,  
Public Procurement Regulatory Authority (PPRA),  
1<sup>st</sup> Floor, FBC Building, Near State Bank,  
G-5/2, Islamabad.

**SUBJECT: PURCHASE OF MEDICINES FOR COMMUNITY HEALTH CENTRES OF SACHET PAKISTAN FOR THE YEAR 2015-16**

Enclosed please find herewith Tender Notice for purchase of medicines for Community Health Centers of SACHET Pakistan Islamabad.

2. It is requested that the advertisement may be placed by 14<sup>th</sup> December, 2015 at the website of PPRA as per Public Procurement Rules, 2004 under intimation to this office.

Atif Nuhullah  
Finance Manager

Ref. No SA/SCDP/Med2015-16/1  
**SACHET Pakistan**  
**Society for the Advancement of Community, Health, Education and Training**  
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**TENDER NOTICE**

SACHET Pakistan Islamabad invites bids through “National Competitive Bidding” for the purchase of medicines for Community Health Centers at Islamabad as per details in the tender documents available at websites of PPRA [www.ppra.org.pk](http://www.ppra.org.pk). Manufacturers and suppliers may download the tender documents from the above mentioned site or can obtain the documents from the Head Office, AL-Babar Centre Park Road F-8 Markaz Islamabad.

2. Single stage, two envelopes bidding procedure specified in the Public Procurement Rules, 2004 shall be followed for receiving and processing of the bids. An amount of bid security (earnest money) @ 2% of the total bid value in the shape of pay order/bank draft/call deposit is required in the name of SACHET Pakistan, Islamabad. The tenders which are found deficient of the earnest money will not be considered.

3. Sealed bids should reach the office mentioned below by or before 3.30 p.m. on 18 December, 2015. The bids received within the stipulated time and date will be opened by the Purchase Committee in the Auditorium of SACHET Pakistan, first floor Al-Babar Centre F-8 Markaz Islamabad on the same day at 4.00 p.m. in the presence of the bidders or their representatives.

(Atif Nuhullah)  
Finance Manager,  
SACHET Head Office, Al-Babar Centre F-8 Markaz, Islamabad.  
Phone No. 051-2254933

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**TENDER DOCUMENT FOR MEDICINES**

This Tender Documents shall be used for submission of bids for purchase of Medicines for SACHET Community Health Centers located in Lakhwal Banigala, Pinyali and Gagri, Islamabad. The procurement shall be made under Rule 36(B) of the Public Procurement Rules, 2004 i.e. single stage two envelope procedure. Initially only the envelope marked as “Technical Proposal” will be opened.

This document contains following:-

1. Terms and conditions for tender submission.
2. Tender form for Purchase of Medicines.

**TERMS & CONDITIONS FOR TENDER SUBMISSION**

1. Sealed tenders for purchase of Medicines are invited from the Pharmaceutical Companies/authorized Distributors.
2. The companies/firms/authorized distributors should submit both financial and technical proposals separately in one envelope.
3. Only registered suppliers who are on active taxpayers lists (ATL) of FBR are eligible. Also payment to the registered supplier is linked with active taxpayer status as per FBR database. If any registered supplier is not in ATL, payment will be stopped till the supplier files his mandatory returns and appears on ATL of FBR.
4. Quotation of medicines may be submitted according to the serial numbers given in the list with generic name, however the bidder should also mention brand name in the prescribed column.
5. Prescribed specification and packing must be followed (as per enclosed details).
6. Minimum two to three years shelf life of medicines from the date of supply of the medicines is mandatory.
7. The invoices/deliveries Challan must have date of manufacturing and expiry of medicines supplied.

Bidder's Signature\_\_\_\_\_

8. Tender form is to be filled in carefully, preferably typed on computer. In case of dire need any alteration/correction must be signed and each page is to be signed and stamped at the bottom. The columns against items which are not being quoted should be written NQ (Not quoted).
9. The interested Pharmaceutical Companies/authorized distributors should give full address of their Head Office & Branch Offices with Telephone/Fax Numbers and contact persons.
10. The tender should accompany a call deposit as security money at the rate of 2% of the total bid value in favor of SACHET Pakistan, Islamabad refundable after successful expiry of warranty period.
11. The interested parties should submit alongwith the tender an affidavit on stamp paper of Rs.50/- that they have not been blacklisted or debarred by any department of Government of Pakistan with any client during the last five years.
12. Income tax will be deducted at source on the prescribed rate for onward payment to the income Tax Department/Government of Pakistan. The interested parties should quote their Income Tax/Sales Tax Number. Attested copies of the Certificates of their Registration with Income Tax Department and Sales Tax Department should also be enclosed with the tender.
13. All other leviable taxes will be deducted at source.
14. Incomplete tenders of those received after due date and time will not be considered and summarily rejected without assigning any reason.
15. The successful Pharmaceutical companies/authorized distributors shall have to complete the supply within 08 days on receipt of the Supply Order. In case the supply is not delivered within stipulated period a penalty @ 0.1% per day of the amount of pending items of supply order shall be imposed and amount will be deducted from the bills of supplier.
16. Rejection of incomplete supplies or delay in services will render the supply order liable to be cancelled and the supply order will be awarded to 2<sup>nd</sup> lowest bidder.

Bidder's Signature \_\_\_\_\_

17. Earnest money will be forfeited if a bidder withdraws his bid during the period of bid validity. If the supplier/firm does not supply as per supply order or fails to supply according to terms and conditions and in case of default, the earnest money will be forfeited and firm can be debarred from the business with SACHET Pakistan, Islamabad.
18. The Pharmaceutical companies/authorized distributors giving any false statement/documents including concealment of any information shall be liable to be disqualified for bidding and blacklisted.
19. If a batch of items is found sub-standard, adulterated or contaminated with fungus/bacteria on the basis of laboratory test or presence of a foreign particle seen by naked eye which is injurious to the patient life in the opinion of the competent authority or by other reasons, the same will not be returned to the supplier in any circumstances. Those will be destroyed or seized as the case may be, and, payment will not be made to the supplier. The supplier will be responsible to provide the fresh stock of standard quality within 20 days against the quantity or amount equivalent to defective medicines will be deducted from the bill/earnest money and action will be initiated against the firm according to the Drug Act 1976.
20. Prices of drugs should not in any case be more than those approved by Government of Pakistan & it must not be more than the trade price of the manufacturer. In case of violation the amount exceeding the trade price will be deducted from the outstanding bills of the supplier.
21. Thermo labile items e.g. Vaccines and infusions will be supplied under specific storage conditions. Contrary to this the delivery will not be accepted and the Department will not be responsible for any inconvenience.
22. The firms who supply the antibiotic drugs are also bound to supply the sufficient quantity of sensitivity discs of same item free of cost.

Bidder's Signature \_\_\_\_\_

23. Tenders will be received upto 3.30 p.m on Dec 18, 2015 and will be opened at 4.00 p.m on the same day in the Auditorium of SACHET Pakistan Head Office, Islamabad in the presence of the available bidders/firms or their representatives.
24. Any item or quantity of medicines contained in the list can be reduced /increased or removed from the tender by the Purchase Committee.
25. In case of non-fulfillment of any of the above conditions, the tender shall be liable to be rejected.
26. Bid validity period upto 30<sup>th</sup> June, 2016 from the closing date of tender be clearly mentioned in the bid.
27. A committee comprising Medical Officer, Finance Manager, Coordinator Program Support Unit, Islamabad shall address any complaints/issues.
28. In case of any dispute, the decision of Purchase Committee will be final and no appeal will be admissible against that decision.
29. The Purchase Committee reserves the right to reject any or all the tenders for which reasons will be recorded separately.

I/We have read and agree with the above mentioned terms and conditions.

Name, Signature & Address of firm/distributor with telephone numbers.

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Note: Signed Tender Document shall be attached with the Tender form (bid)

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**PROCUREMENT OF MEDICINES**

**TENDER FORM**

1. Name of Firm: \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. Phone No: \_\_\_\_\_ 4. Fax No: \_\_\_\_\_
5. E-mail: \_\_\_\_\_
6. General Sale Tax No: \_\_\_\_\_ 7. Income Tax No. \_\_\_\_\_
8. Status of Bidder (Manufacture/Authorized Agent) \_\_\_\_\_
9. Price Quote.

SR.NO.	MEDICINE NAME	POTENCY	FORM	Packing	Total Quantity	Local		Multinational	
						Unit Cost (Rs.)	Total Cost (Rs.)	Unit Cost (Rs.)	Total Cost (Rs.)
<b>A</b>									
1	AMOXIL	250mg	CAP	100's	94				
2	ACTIFID-P	500mg	TAB	400's	9				
3	AMONIUM CHLORIDE	450ml	SYP	1's	340				
4	AMOXIL	125ml	SYP	1's	800				
5	AMOXIL	250ml	SYP	1's	650				
6	AMOXIL	500mg	CAP	100's	48				
7	ANAPAZ	125 mcg/ml	DROPS	1's	200				
8	AUGMENTIN	60ml	SYP	1's	400				
9	AUGMENTIN	375mg	TAB	6's	91				
10	AVIL	25mg	INJECTION	1's	300				
11	AVIL	25mg	TAB	1000's	13				
12	AVIL	15mg	SYP	1's	310				
<b>B</b>									
13	B COMPLEX		TAB	1000's	11				
14	BRUFEN	200mg	TAB	50x10's	8				
15	BRUFEN	450ml	SYP	1's	280				
16	BUSCOPAN	10mg	TAB	10x10's	22				
17	BUSCOPAN	20mg	INJECTION	1's	200				

<b>C</b>									
18	CALAMINE	120ml	LOTION	1's	330				
19	CALCIUM LECTATE		TAB	1000's	13				
20	CITRALKA	450ml	SYP	1's	100				
21	COMBANTRIN	250mg	TAB	100's	3				
<b>D</b>									
22	DAONIL	5mg	TAB	6x10's	16				
23	DETTOL		SOLUTION	1's	55				
24	DEXTROSE Sodium chloride	500ml	INJECTION	1's	55				
25	DIAZEPAM	10mg	TAB	3x10's	3				
26	DIAZEPAM	5mg	TAB	1000's	1				
27	DICLORAN	50mg	TAB	2x10's	250				
28	DICLORAN		INJECTION	1's	750				
29	DISPRIN		TAB	200's	4				
30	DOXY - A	100mg	CAP	1000's	4				
<b>E</b>									
31	ENTOX-P	500mg	TAB	10x10's	10				
<b>F</b>									
32	FAMILIA	150mg	INJECTION	1's	400				
33	FAMOTID	20mg	TAB	2x10's	125				
34	FANSIDER	500/25mg	SUSP	1's	0				
35	FERROUS SULPHATE	120ml	SYP	1's	750				
36	FERROUS SULPHATE (JAR)	200mg	TAB	1000's	10				
37	FLAGYL (JAR)	200 mg	TAB	20x10's	22				
38	FLAGYL (JAR)	400 mg	TAB	20x10's	30				
39	FOLIC ACID (JAR)	5mg	TAB	1000's	10				
<b>G</b>									
40	GENTICYN EYE & EAR	7.5ml	DROPS	1's	550				
41	GLUCOMATE	500mg	TAB	5x10's	20				
42	GRAVINATE	50mg	TAB	100's	18				
43	GRAVINATE		SYP	1's	500				
44	GRAVINATE		INJECTION	1's	250				
45	GYNOSPORIN	500mg	TAB	1's	220				
<b>H</b>									
46	HAND WASH		LIQUID	1's	11				
47	HYDROGEN PEROXIDE	90ml	LOTION	1's	4				
<b>K</b>									
48	KOLIPEC	450ml	SUSP	1's	15				
<b>L</b>									
49	LASIX	20mg	INJECTION	1's	50				



50	LASIX (JAR)	20mg	TAB	100's	3				
51	LICE-O-NIL	50gm	CREAM	1's	250				
<b>M</b>									
52	MULTIVITAMIN	400ml	SYP	1's	455				
65	MULTIVITAMIN (JAR)		TAB	1000's	5				
<b>N</b>									
53	N/SALINE	500 ml	DRIPS	1's	35				
54	NEGRAM	500mg	TAB	30's	70				
55	NEGRAM	60ml	SUSP	1's	380				
56	NEOMYCIN	15gm	CREAM	1's	600				
57	NILSTAT ORAL	30ml	DROPS	1's	185				
<b>O</b>									
58	ORS		sachet	20's	130				
<b>P</b>									
59	PANADOL EXTRA		TAB	100's	36				
60	PARACETAMOL		TAB	1000's	8				
61	PARACETAMOL	450ml	SUSP	1's	295				
62	PHANERGAN	120ml	SYP	1's	235				
63	PIPAZINE	450ml	SYP	1's	110				
64	POLYBION	120ml	SYP	1's	750				
65	POLYFAX EYE ONT.	6gm	OINT	1's	300				
66	POLYFEX SKIN ONT.	20gm	CREAM	1's	330				
67	PONSTAN	250mg	TAB	1000's	5				
68	PRIMOLUT-N	5mg	TAB	3x10's	34				
69	PULSE	25mg	TAB	20's	35				
70	PYODINE SOLUTION	450ml	SOLUTION	1's	16				
<b>Q</b>									
71	QUENCH CREAM	15gm	CREAM	1's	200				
<b>R</b>									
72	RINGOLACT-D	500ml	DRIPS	1's	80				
<b>S</b>									
73	SEPTRAN paed's	50ml	SYP	1's	225				
74	SIMILONE	450ml	SYP	1's	360				
75	SODAMINT		TAB	1000's	8				
76	SOLU-CORTE		INJECTION	1's	30				
77	SOMOGEL	15gm	GEL	1's	350				
<b>T</b>									
78	TETNUS TOXIDE	5ml	INJECTION	1's	230				
79	TIXYLIX	120ml	SYP	1's	420				
80	TRANSMINE	250mg	CAP	100's	15.5				
81	TRAVOGEN CREAM	10gm	CREAM	1's	210				
82	TRISIL		TAB	1000's	4				

<b>V</b>									
83	VELOSEF	90ml	SYP	1's	500				
84	VELOSEF	250mg	CAP	12's	156				
85	VENTOLIN RESPIRATOR	20ml	SOLUTION	1's	35				
86	VENTOLINE	60ml	SYP	1's	280				
87	VENTOLINE	2mg	TAB	100's	22				
88	VERMOL	30ml	SYP	1's	140				
89	VITAMIN A&D (JAR)		TAB	500's	10				
90	VITAMIN-C (JAR)		TAB	1000's	5				
<b>W</b>									
91	WINTOGENO BALM	50gm	CREAM	1's	170				
<b>X</b>									
92	XYNOSINE NASAL DROP	15ml	DROPS	1's	130				
<b>OTHER ITEMS</b>									
1	PLASTIC BOTTELS	4 OUNCE	UNIT	1's	20000				
2	DISPOSIBLE SYRINGES	3ML	UNIT	100's	20				
3	STICKING PLASTER			1's	10				
4	OCP	TAB	PACK	3's	35				
5	KHAKI ENVELOP			1'S	12000				
6	CREPE BANDAGES		PACK	36'S	12				

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachments:**

- |       |                                 |          |
|-------|---------------------------------|----------|
| i).   | Earnest money draft             | (Yes/No) |
| ii).  | Affidavit for non black listing | (Yes/No) |
| iii). | Bid Validity                    | (Yes/No) |
| iv).  | Signed terms & conditions       | (Yes/No) |

**Note:** Bid shall be signed by the bidder / authorized person for bidder.